

A
THE ALLISON
INN & SPA

AWEDDINGS





THE ALLISON
INN & SPA

alixann loosle

CONTENTS

CONGRATULATIONS

welcome

OUTDOOR VENUES

tour our gardens

INDOOR VENUES

tour our spaces

CULINARY ARTS

food & beverage

ROOMS & RECREATION

*caring for your guests
area things to do*

ABOUT THE ALLISON

*guest amenities
the allison spa
jory restaurant*

QUESTION & ANSWER

frequently asked questions

YOUR WEDDING COORDINATORS

recommended vendors

THANK YOU

contact info

CONGRATULATIONS

SURROUND YOURSELF WITH ELEGANCE ON YOUR SPECIAL DAY AS YOU LOOK FORWARD TO THE SPLENDOR OF HAPPILY EVER AFTER.

WE CELEBRATE AND WELCOME YOU!

situated on 35 pristine hillside acres in the heart of oregon wine country, the allison inn & spa is the perfect luxury hotel venue for a once-in-a-lifetime celebration anytime of the year.



TOUR OUR GARDENS

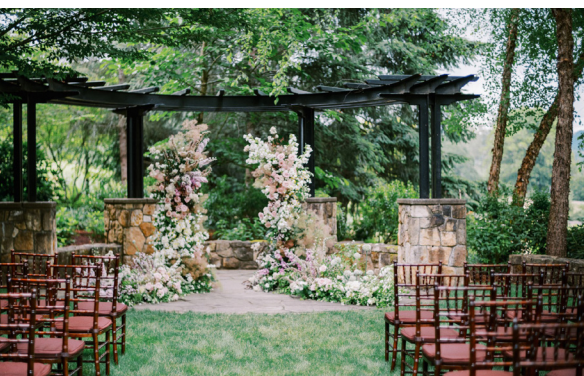


ESTATE GARDEN

a grand entrance awaits our formal garden located at the front of the hotel.

CEREMONIES: UP TO 300 GUESTS

RECEPTIONS (PLATED SERVICE ONLY): UP TO 150 GUESTS



MEADOW GARDEN

this welcoming, shaded retreat sits alongside a beautiful walking path.

CEREMONIES ONLY: UP TO 250 GUESTS



CHEF'S GARDEN

the center stage of our culinary program offers a casual, relaxed backdrop.

CEREMONIES: UP TO 50 GUESTS

RECEPTIONS (FAMILY STYLE): UP TO 100 GUESTS



VINEYARD OVERLOOK

for small groups, this private site offers sweeping vineyard views and a cheers to you.

CEREMONIES ONLY: UP TO 10 GUESTS

ESTATE GARDEN

A BEAUTIFUL LAWN EDGED BY MANICURED GARDENS AND
SCULPTURAL ART

includes: *power, ceremony chairs, wine country water station
(portable restrooms for cocktail hour or reception)*

additional details to consider for rental: *tent and lighting*

\$6,000 VENUE RENTAL FEE

AVAILABLE 5 P.M. TO 9:30 P.M.

PLEASE NOTE: NO AMPLIFIED SOUND

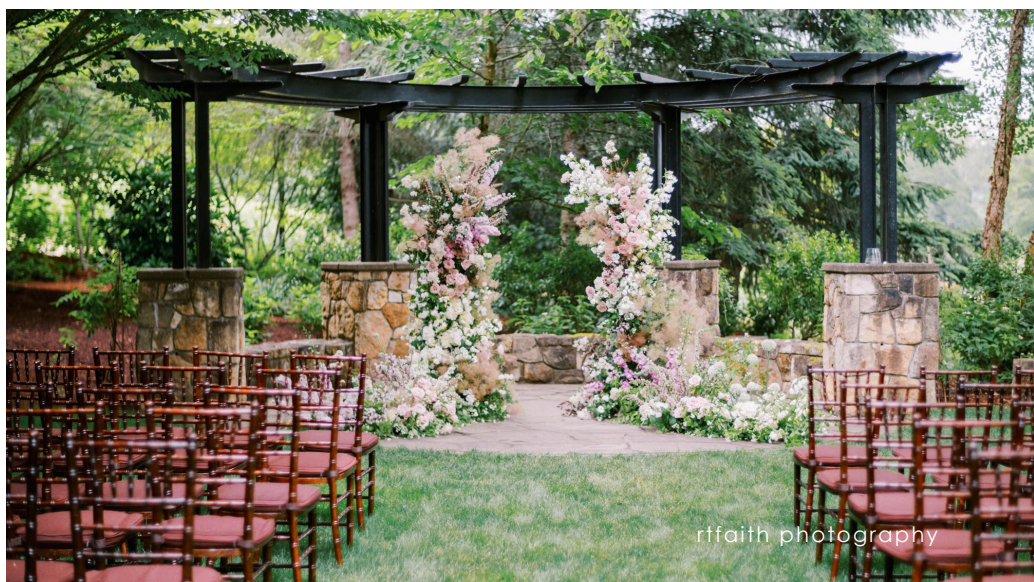
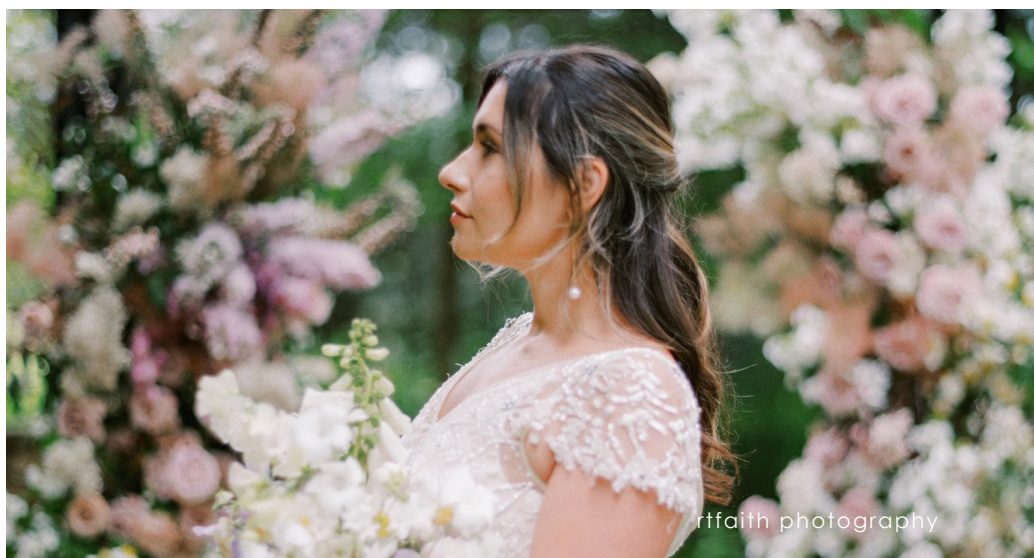


MEADOW GARDEN

LOCATED ON THE EAST SIDE OF OUR PROPERTY BENEATH
THE VINEYARD OFFERING A LUSH AND WELCOMING SPACE

includes: *ceremony chairs, two-speaker sound system with microphone, and
wine country water station*

\$4,000 VENUE RENTAL FEE



CHEF'S GARDEN

EXPERIENCE THE BOUNTY OF OUR REGION WITH A TRUE
GARDEN-TO-TABLE CULINARY EVENT IN THE CHEF'S
GARDEN TENT AND TERRACE

a serene setting for an intimate rehearsal or welcome dinner.

includes: farm tables, bistro chairs, teak patio chairs and tables, barrel tables, patio umbrellas, cafe lighting, and standard table settings

\$6,000 VENUE RENTAL FEE

FOOD & BEVERAGE MINIMUM (FAMILY STYLE): \$120 PER PERSON

25% SERVICE CHARGE



VINEYARD OVERLOOK

A SECLUDED SETTING FOR AN INTIMATE ELOPEMENT OR SMALL WEDDING

after your ceremony, enjoy a celebratory glass of bubbles and conclude the evening with dinner at our signature restaurant, jory.

includes: *one bottle of sparkling wine and an assortment of petit desserts*

\$2,500 VENUE RENTAL FEE



TOUR OUR SPACES

inquire about special pricing for weekday weddings, sunday through thursday.



COPPERGOLD BALLROOM

includes foyer and private outdoor terrace for receptions of up to 250 seated guests.



SUNNYCREST BALLROOM

large windows and a small private outdoor terrace invite natural lighting.



SPRINGBROOK ROOM

a small intimate space for formal dinner gatherings of up to 20 people.



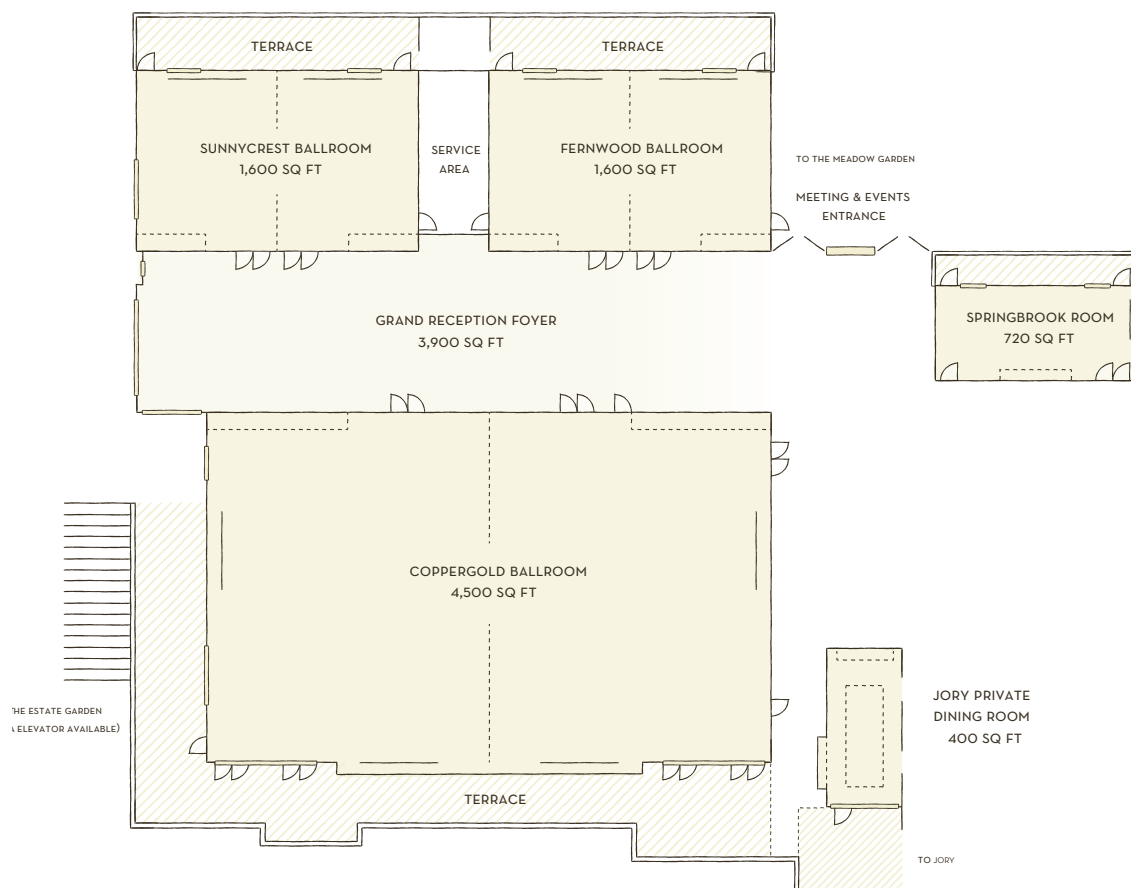
JORY PRIVATE DINING

enjoy a space to celebrate inside jory restaurant for up to 12 people.

INDOOR VENUE CAPACITIES

all indoor venues include complimentary wireless internet, windows with ample natural light, and private outdoor terraces.

VENUE SPACE	DIMENSIONS	SQUARE FEET	CEILING HEIGHT	RECEPTION	THEATER	ROUNDS OF 8
COPPERGOLD BALLROOM	75' x 59'	4,500	11'	300	300	250
— east or west only	37' x 59'	2,250	11'	150	150	100
GRAND RECEPTION FOYER	127' x 31'	3,900	11'	250	200	-
SUNNYCREST (OR FERNWOOD)	33' x 48'	1,600	11'	75	140	75
— east or west only	33' x 24'	800	11'	40	70	40
SPRINGBROOK ROOM	30' x 24'	720	9'	18	-	-
JORY PRIVATE DINING	12' x 33'*	400	9'	12	-	-



COPPERGOLD BALLROOM

OUR LARGEST INDOOR SPACE INCLUDES THE USE OF
THE GRAND FOYER WITH DRAMATIC LIGHT FIXTURES
AND SKYLIGHTS

from both spaces, you'll find beautiful views of the grounds and cost range. a light, warm color palette is a flexible backdrop for any style. also included is a large outdoor terrace. transform it into a swanky lounge and take in the jewels of the night sky.

\$6,000 VENUE RENTAL FEE

FOOD & BEVERAGE MINIMUM: \$120 PER PERSON

25% SERVICE CHARGE



rtfaith photography



rtfaith photography

SUNNYCREST BALLROOM

A CHARMING EVENT SPACE FOR SPECIAL CEREMONIES AND
DINNER CELEBRATIONS.

floor-to-ceiling windows and a small private outdoor terrace inspire an array of design and décor – from wine country casual to classic elegance.

\$2,000 VENUE RENTAL FEE

FOOD & BEVERAGE MINIMUM: \$120 PER PERSON

25% SERVICE CHARGE



SPRINGBROOK ROOM

PERFECT FOR SMALL WEDDING OR REHEARSAL DINNERS.
INCLUDES A SMALL PRIVATE OUTDOOR TERRACE THAT
INVITES THE BREEZE TO COCKTAIL HOUR

*an elegant king's table sets the stage for intimate gatherings with an elevated and romantic feel.
beautifully-coursed dinners with elevated wine pairings complete the scene.*

\$900 VENUE RENTAL FEE

FOOD & BEVERAGE MINIMUM: \$120 PER PERSON

25% SERVICE CHARGE



connected hospitality



the marshalls

JORY PRIVATE DINING ROOM

ENJOY A GROUP DINING EXPERIENCE AT OUR EXCLUSIVE
GARDEN-TO-TABLE-INSPIRED JORY RESTAURANT

this room features an outdoor terrace, as well as a comfortable indoor seating area to enjoy cocktails before dinner. guests may select from any of our seasonal dinner menu offerings in the private dining room.

\$800 VENUE RENTAL FEE

FOOD & BEVERAGE MINIMUM (FOR DINNER): \$1,200

25% SERVICE CHARGE



CULINARY ARTS

OUR EXPERIENCED CULINARY TEAM WILL ELEVATE YOUR EVENT, ACCENTUATING THE NATIVE FLAVORS OF THE WILLAMETTE VALLEY WITH A FOCUS ON FRESH AND SEASONAL FARM-TO-TABLE AGRICULTURE

we draw our inspiration from high-quality local food and wine producers and are proud to serve dishes that highlight the best ingredients grown in oregon.

MENU OPTIONS CHANGE SEASONALLY FOR THE BEST QUALITY AND FLAVOR



MENU TASTINGS

WE ARE PLEASED TO OFFER A COMPLIMENTARY MENU
TASTING FOR TWO GUESTS

tastings are available weekdays by appointment within 60 days of your wedding day.



SAMPLE MENU

TRAY-PASSED HORS D'OEUVRES

ALBACORE TUNA POKE CONE

with mango sesame salad

WAGYU TARTARE ON CROSTINI

with caper relish

CAULIFLOWER AND PISTACHIO BAKLAVA

with spiced garden honey

WILLAMETTE VALLEY THREE-COURSE PLATED DINNER

PETITE GREENS

assorted baby greens, aged goat cheese, dried cherry gelee, caramelized onion jam, salted pecan

MESQUITE-SMOKED SALMON

white bean and herb lobster relish, local extra virgin olive oil

ACCOMPANINMENT

truffle mushroom and parmesan risotto cake

• OR •

BRAISED BEEF SHORT RIB

pine nut gremolata, natural jus

ACCOMPANINMENT

asparagus gratin with prosciutto

WEDDING DESSERTS

chef's selection of petit fours



SAMPLE DRINK MENU

HOSTED DELUXE BAR

DELUXE BRAND LIQUORS

ASSORTED BEER, WINE, SODA, MINERAL WATER

TABLESIDE WINE SERVICE

SPARKLING TOAST

SIGNATURE COCKTAILS

LAVENDER BLUEBERRY VODKA SPRITZER

vodka, club soda, fresh lime, blueberry and lavender simple syrup on the rocks. garnished with a sprig of lavender and frozen blueberries

SUMMERTIME OLD FASHIONED

bourbon, st-germain, angostura bitters on the rocks. garnished with a lemon twist



WITH OUR COMPLIMENTS

THE FOLLOWING ITEMS ARE INCLUDED IN THE SITE
FEE FOR EVENTS IN THE COPPERGOLD BALLROOM,
SUNNYCREST BALLROOM AND THE SPRINGBROOK ROOM

LINENS AND ACCESSORIES

- *luxury ivory underlay*
- *overlay*
- *glass hurricanes*
- *votive candles*

PLACE SETTINGS

- *frette ivory linen napkins*
- *white china*
- *stainless steel flatware*
- *glassware*

SETUP

- *mahogany chiavari chairs with cushions*
- *cocktail tables, highboy tables, round tables*
- *tables for reception, gifts, guestbook and wedding cake*
- *oak dance floor*

THE DETAILS

- *valet parking for you and your guests*
- *wedding events manager from the allison to oversee the details of your event*

EXTEND YOUR STAY



BEFORE THE WEDDING

VISIT THE ALLISON SPA

unwind for the weekend with treatments in our spa

[LEARN MORE »](#)

REHEARSAL DINNER

prepare for the big day at a rehearsal dinner in the chef's garden

[LEARN MORE »](#)



AFTER THE WEDDING

BRUNCH

enjoy brunch on our coppergold ballroom terrace

[LEARN MORE »](#)

WINE TASTING PICNIC LUNCH OR FAREWELL DINNER

organize a group wine tasting excursion with a picnic lunch prepared by our culinary team or stroll through our vineyard to a casual farewell dinner at rain dance vineyards

[LEARN MORE »](#)



BRUNCH ON THE TERRACE

AFTER YOUR WEDDING CELEBRATION, ENJOY A FAREWELL BRUNCH HOSTED ON OUR OUTDOOR COPPERGOLD BALLROOM TERRACE

our brunch menu includes decadent culinary offerings to fuel you for a day of travels further afield or for exploring the beautiful willamette valley. indulge with a specialty breakfast station and cheers with wine country mimosas ... to a beautiful wedding!



CARING FOR YOU & YOUR GUESTS

WE ARE PLEASED TO EXTEND A SPECIAL GROUP RATE EXCLUSIVELY FOR YOU AND YOUR GUESTS WHEN YOU RESERVE AT LEAST 10 GUESTROOMS

valid until 30 days before your wedding day. based on availability. we recommend reserving at least 90 days in advance, especially during peak season.

please note, there is a two-night minimum stay for guestrooms depending on the date and availability at the time of confirmation. in booking a full wedding weekend at the allison inn & spa, we are pleased to include one complimentary deluxe king guestroom for the wedding couple on their wedding night. the complimentary room is reserved outside of the required minimum guestroom commitment.

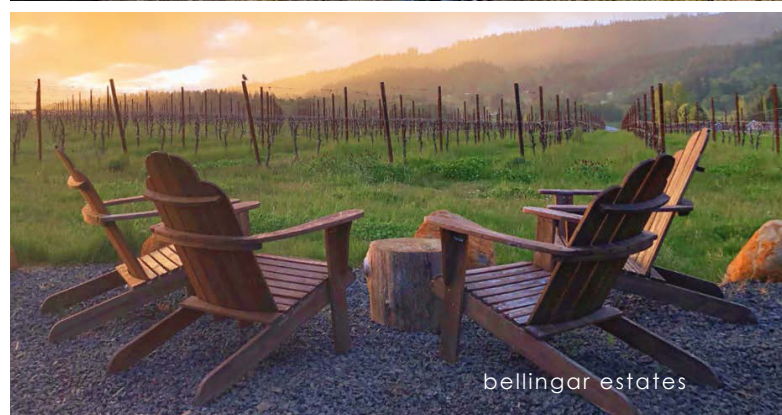




multnomah falls



wine de roads



bellingar estates

AREA ATTRACTIONS

THE WILLAMETTE VALLEY IS HOME TO MORE THAN 500 WINERIES AND IS RECOGNIZED AS A LEADING PRODUCER OF WORLD-CLASS PINOT NOIR

explore the many tasting rooms and vineyard views nearby. in addition to wine tasting, guests may enjoy a variety of nearby activities including hot air balloon rides, wine country cycling, culinary experiences, helicopter tours and hiking.

scenic vistas abound. a day trip to our majestic oregon coast or to breathtaking waterfalls at silver falls state park or the columbia river gorge will make your guests' day.

ABOUT THE ALLISON

A LUXURY RESORT WITH 85 ACCOMMODATIONS

approximately 18 miles south of portland, oregon, the allison inn & spa sits in view of snow-capped mountain ranges, rolling hillsides, working vineyards, and agricultural farmlands in the heart of willamette valley wine country.



GUEST AMENITIES

EACH ACCOMMODATION INCLUDES A TERRACE OR BALCONY, GAS FIREPLACE, SPA SOAKING TUB, ORIGINAL ARTWORK, AND LUXURIOUS CUSTOM-CRAFTED FURNISHINGS

COMPLIMENTARY AMENITIES FOR GUESTS

- valet and self-parking
- filtered water and “local” snack basket in each guestroom
- in-room nespresso® coffee maker and tea service
- signature bathrobes and slippers
- state-of-the-art fitness studio
- cedar sauna and eucalyptus-infused steam rooms during spa hours
- indoor swimming pool and whirlpool, plus sun terrace
- no sales tax in oregon
- no resort fee



THE ALLISON SPA

OUR AWARD-WINNING FULL-SERVICE SPA IS DEVOTED TO YOUR HEALTH AND WELL-BEING.

treat yourself and your bridal party to a relaxing day before your wedding festivities begin! alongside 12 indoor treatment rooms and two outdoor treatment spaces, spacious lounges are accompanied by private outdoor landscaped garden patios and fire pits.

with two saunas, steam rooms, an indoor vanishing-edge pool, spa whirlpool, premier fitness studio, full-service nail salon, and retail boutique, there is at least a day's worth of relaxing to add to your list.



JORY RESTAURANT

OUR SIGNATURE RESTAURANT IS NAMED FOR THE VOLCANIC SOIL THAT CULTIVATES MANY OF OREGON'S GRAPEVINES

with a creative, garden-to-table menu starring fresh, local ingredients and an award-winning 800 label wine list, jory offers a delightful taste of the willamette valley and beyond.

in jory bar, discover many wines-by-the-glass, seasonal cocktails, and small plates.

group dining options at the restaurant include our private dining room and our chef's table prix fixe dining experience, both perfect for small party rehearsals and receptions.



connected hospitality



mongkolchon akesin



paul dyer

QUESTION & ANSWER



WHAT IS A FOOD & BEVERAGE MINIMUM?

the food and beverage minimum is the least amount you are required to spend on any combination of food and beverage. this does not include the service charge (currently 25%). you may spend more on food and beverages for your event, but you may not spend less than the required minimum. should the food and beverage minimum not be met, the balance will be charged as a facility fee.

CAN I BRING MY OWN WINE?

you may supply your own wine for your event with a corresponding corkage fee of \$50 (plus service fee) per 750ml bottle. the corkage fee will not apply toward your food and beverage minimum.

in addition, the wine supplied cannot be on the allison inn & spa wine list (including the jory wine list).

CAN I SUPPLY THE WEDDING CAKE THROUGH AN OUTSIDE VENDOR?

yes, you are welcome to provide a cake or desserts from an outside bakery if it is from a licensed bakery. there is a \$5 per person (plus service fee) cake cutting and plating charge.

IS AUDIO/VISUAL EQUIPMENT INCLUDED?

audio/visual (a/v) equipment is not included. a full range of state-of-the-art a/v equipment is available through our in-house team. should you require a/v equipment, our team will connect with you to discuss your needs and provide a current pricing list and custom quote.

HOW MUCH IS THE INITIAL DEPOSIT AND WHEN IS IT DUE?

the initial deposit is based on the percentage of the combined food and beverage minimum, venue rental fee, and guestrooms (if contracted). the deposit will be due upon signing and returning the agreement by the contracted due date.



QUESTION & ANSWER

HOW DOES ADDITIONAL BILLING WORK?

fourteen days prior to your event, 100% of the estimated master account will be due, less previously submitted deposits, which will be credited toward the overall event costs. should your event go over the pre-paid amount, your event manager will connect with you after your wedding to take care of the final payment.

WHAT TIME IS CHECK-IN AND CHECK-OUT?

check-in time is 4 p.m., check-out time is 11 a.m.

WHERE DOES THE WEDDING PARTY GET READY BEFORE THE WEDDING?

we are pleased to offer a complimentary deluxe king guestroom for the wedding couple for the night of the wedding when a room block has been contracted, however, a two-night minimum stay is required. this room may be used for the wedding party for preparations before the wedding.

WHAT ARE OPTIONS FOR GUEST PARKING?

complimentary valet parking and self-parking are available onsite at the hotel.

WHAT IF MY GUEST COUNT CHANGES?

at least five business days prior to your event, you will need to inform your catering manager of the guaranteed guest count for all food and beverage functions. in the event that you do not provide a guarantee of attendance, we will automatically use the anticipated number of guests provided by you to determine the charges for which you will be fully responsible.

DO I NEED A WEDDING PLANNER?

a full-service wedding planner is required to coordinate the event particulars of your wedding day. wedding planners must be approved in advance by your catering manager, and will go through an interview process, as well as provide proof of a business license and business insurance.



YOUR WEDDING COORDINATORS

YOUR WEDDING EVENTS MANAGER AT THE ALLISON IS AVAILABLE TO ASSIST WITH DETAILS RELATING TO YOUR GUEST ROOM BLOCK ARRANGEMENTS, MENU SELECTIONS, EVENT SETUP AND TIMING

the wedding events manager will be onsite the day of your wedding to ensure a flawless event.

we require that you also secure a full-service wedding coordinator to oversee your event planning and to be in attendance on the day of your wedding. please contact our preferred coordinators to learn more about their services:

ALSTON MAYGER EVENTS
CAITLIN MCDONALD EVENTS
YOUR PERFECT BRIDESMAID
BRIDAL BLISS



THANK YOU

WE'RE HONORED YOU'RE CONSIDERING US FOR YOUR SPECIAL DAY

*we hope to be a part of your celebrations and wish
you all the best as you plan your happily ever after!*

*our allison inn & spa wedding team looks forward
to connecting with you about your celebration
details and date availability.*



THE ALLISON
INN & SPA

2525 ALLISON LANE
NEWBERG, OR 97132
GROUPEVENTS@THEALLISON.COM

